To: Roman M. Pronczak, Township Manager

From: Christine M. Bauman, Director of Finance

Date: August 18, 2015

Re: Treasurer's Report & Cash Statement – ***June 30, 2015***

FINANCIAL REPORT CARD

CATEGORY	***CONDITION***	***PAGE***
General Fund		
Real Estate Taxes	Meets or Exceeds	2
Transfer Taxes	Meets or Exceeds	2
Earned Income Taxes	Meets or Exceeds	2
Local Services Taxes	Meets or Exceeds	2
Cable Franchise Fees	Meets or Exceeds	2
State Aid (Pensions)	Meets or Exceeds	2
Licenses, Permits & Fees	Meets or Exceeds	2
Park & Recreation Fees	Meets or Exceeds	2
Operating Costs	Meets or Exceeds	2
Salaries	Meets or Exceeds	2
Health Insurance	Meets or Exceeds	2
Pensions	Meets or Exceeds	2
Overtime	Meets or Exceeds	2
Interfund Transfers	Meets or Exceeds	2
Ending Cash Balance	Meets or Exceeds	3
Sewer Fund		
Sewer Charges	Caution & Monitor	3
Sewer Operating Expenses	Meets or Exceeds	3
Ending Cash Balance	Meets or Exceeds	3
Capital Reserve Fund		
Ending Cash Balance	Meets or Exceeds	3
Debt Service Fund		
Debt Service Expenses	Meets or Exceeds	3

Meets or Exceeds
Caution & Monitor
Action Needed

WHITPAIN TOWNSHIP
TREASURER'S REPORT
EXECUTIVE SUMMARY
FOR THE MONTH ENDED JUNE 30, 2015

Revenue or Expense Category

General Fund

Real Estate Taxes - Real estate tax revenues (94.6%) are ahead of last year's pace (93.8%). These collections include current ($3,711,885 or 95.2%) and delinquent ($26,636) collections and are net of assessment appeal refunds ($0). Real estate taxes paid in protest placed in restricted funds total $307,317. These properties include Sentry Park West ($183,363), 980 Harvest Drive ($56,381) and Latham Realty ($22,515).

Real Estate Transfer Taxes - We are ahead of last year's pace (54.1% vs. 47.0%).

Earned Income Taxes - EIT collections (58.4%) are ahead of last year's pace (57.9%). Now that Act 32 is fully implemented, we can expect that our core EIT revenues will be more stable and predictable.

Local Services Taxes (LST) - We are behind (48.1%) last year's pace (50.0%). Similar to EIT, our core revenues will be more stable and predictable in 2015.

Cable Franchise Fees – These fees are remitted quarterly. We are at (26.3%) compared with last year's pace (22.21%). After initially resisting our request to audit, Comcast has agreed to provide its records to us. Verizon should soon follow suit.

State Aid (Pensions) – These pension grants are remitted in October of each year. We are at (0.0%) last year's pace (0.0%).

Licenses, Permits & Fees – We are significantly ahead of (84.4% vs. 46.7%) last year and over budget.

Park & Recreation Fees – We are behind (59.4%) last year's pace (66.2%).

Operating Expenses – These departmental expenses include salaries (separately reported below) represent 50% of our annual budget to date. We are under budget (44.9%) and are slightly behind last year's (45.9%). For some departments, we need to reimburse expenses from our Sewer Fund.

Salaries – Personnel includes wages and salaries for full time, part time and seasonal employees. The 2015 budget includes 89 full time employees. Personnel expenses remain relatively flat on a month-to-month basis. As these wage and salary expenses represent 42% of our annual budget to date, we are under budget (47.8%) and behind last year's pace (49.2%). For some departments, we need to reimburse wages from our Sewer Fund. We are nearing hiring expectations as we currently have 87 of 89 positions filled.

Health Insurance - We are over budget (54%) and are behind last year's pace (54.5%). This is due to increased health care expenses. $22,500 is reimbursed from Sewer Fund to General Fund each month. This reimbursement results in net expenses of 8.5%. The remaining overage is primarily due to changes in family status for our employee group.

Pension – We are under budget and behind (49.7%) last year's pace (50.5%). We now include employer payments to our defined contribution plan in our pension category. We generally pay our pension expenses on an every other month cycle to gain the value of dollar cost averaging. We did make a payment in June.

Overtime – We are significantly behind (30.3%) last year's pace (40.7%). We are under budget for Road Maintenance (7.1%), Sewer (21.7%), and Police (22.0%). We are over budget for Snow Removal (74.6%) but this is a small variance.

Interfund Transfers – We have transferred our budgeted amount of $500,000 to the Capital Reserve Fund for 2015.

Ending Cash Balance – Cash Balance has decreased significantly since last year due to $3,000,000 being transferred to the Capital Reserve Fund for improvements. Please see attached Cash Statement as of ***June 30,* 2015**.

June 30, 2015	***June 30, 2014***
$6,633,603	$7,908,149

Sewer Fund

Sewer Charges - We are ahead (48.03%) of last year's pace (46.7%) and under budget. Starting with the 3Q2014 sewer bills, residential customers' consumption habits were monitored and excessive consumption resulted in sewer usage charges. For 2Q2015 12% of residential customers were accessed the usage charge compared to an expected rate of 20%. Commercial Billings continue to decline (from $953,860 in 2012, to $915,086 in 2013 and $840,810 in 2014). In 2Q2015 commercial billings totaled $249,613, totaling $548,049 for the year. The increase in expected revenue is due to the water leak at the Montgomery County Community College. A credit will be issued in 3Q2015. Finally beginning in March, the Township liened an additional $56,048 in delinquent sewer charges (principal, interest and legal). These liens combined with additional interest ($24,972) from the Liens in March 2012 made an outstanding lien total of $161,830 at the end of March. In May the Township collected a total $98.82 making the outstanding balance$161,370 with interest continuing to accrue on the delinquent principal balance.

Sewer Operating Expenses - We are behind (44.9%) last year's pace (45.9%) and under budget. For some departments, we need to reimburse General Fund expenses from our Sewer Fund.

Ending Cash Balance - Please see attached Cash Statement as of **June 30, 2015**.

June 30, 2015	***June 30, 2014***
$1,367,588	$1,233,311

Capital Reserve Fund

Ending Cash Balance - Please see attached Cash Statement as of **June 30, 2015**.

June 30, 2015	***June 30, 2014***
$7,446,878	$5,317,062

Debt Service Fund - Debt Service Expenses - We are behind (12.6%) of last year's pace (15.6%).

Whitpain Township
Operating Expense Report

	For the Month Ended 6/30/2015					
Department	**YTD Actual**	**Current Year Budget**	**YTD Actual to Budget (%)**	**Prior YTD Actual**	**Prior Year Budget**	**Prior YTD Actual to Budget (%)**
SUPERVISORS	52,201	101,611	51.37%	52,715	95,091	55.44%
ADMINISTRATION	588,324	1,183,689	49.70%	534,067	1,068,055	50.00%
FINANCE	225,092	425,065	52.95%	221,841	385,656	57.52%
TAX COLLECTION	60,944	121,918	49.99%	58,348	121,693	47.95%
LEGAL	219,370	245,000	89.54%	131,647	306,000	43.02%
INFORMATION TECHNOLOGY	75,276	152,078	49.50%	70,535	141,652	49.79%
PLANNING & ENGINEERING	248,547	424,109	58.60%	231,704	325,162	71.26%
PUBLIC WORKS	1,311,630	3,156,703	41.55%	1,297,234	2,834,011	45.77%
POLICE	2,647,263	5,888,865	44.95%	2,429,204	5,357,535	45.34%
FIRE	104,456	213,696	48.88%	104,307	208,427	50.05%
CODE ENFORCEMENT	270,458	476,106	56.81%	240,066	452,645	53.04%
ZONING	14,695	86,199	17.05%	22,803	77,994	29.24%
SEWER	1,252,878	3,106,250	40.33%	1,326,189	3,126,226	42.42%
PARK AND RECREATION	217,828	662,674	32.87%	229,131	654,364	35.02%
TOTAL OPERATING EXPENSES	7,288,964	16,243,964	44.87%	6,949,791	15,154,511	45.86%

Whitpain Township
Treasurer's Report

Department	For the Month Ended 6/30/2015 YTD Actual	Current Year Budget	YTD Actual to Budget (%)	Prior YTD Actual	Prior Year Budget	Prior YTD Actual to Budget (%)
GENERAL FUND						
REVENUES						
REAL ESTATE TAXES	3,731,901	3,943,500	94.63%	3,649,111	3,888,500	93.84%
TRANSFER TAXES	297,271	550,000	54.05%	225,384	480,000	46.95%
EARNED INCOME TAXES	3,387,088	5,800,000	58.40%	3,157,195	5,450,000	57.93%
LOCAL SERVICES TAXES	336,841	700,000	48.12%	374,962	750,000	49.99%
CABLE FRANCHISE FEES	84,120	320,000	26.29%	77,728	350,000	22.21%
STATE AID-PENSIONS	0	414,406	0.00%	0	427,280	0.00%
LICENSES, PERMITS & FEES	285,922	338,720	84.41%	155,728	333,500	46.69%
PARK & RECREATION FEES	262,842	442,200	59.44%	271,973	410,700	66.22%
TOTAL REVENUES	8,385,985	12,508,826	67.04%	7,912,082	12,089,980	65.44%
EXPENSES						
TRANSFERS OUT	500,000	500,000	100.00%	0	1,000,000	0.00%
SALARIES						
OFFICIALS	8,594	20,625	41.67%	10,313	20,625	50.00%
EXECUTIVE	191,637	328,954	58.26%	179,244	309,957	57.83%
FINANCE	144,673	279,018	51.85%	148,307	264,470	56.08%
TAX COLLECTION	10,417	25,000	41.67%	11,667	25,000	46.67%
INFORMATION TECHNOLOGY	40,291	78,467	51.35%	36,217	70,231	51.57%
ENGINEERING	166,295	270,933	61.38%	158,625	196,640	80.67%
PUBLIC WORKS	585,346	1,237,081	47.32%	560,287	1,054,573	53.13%
POLICE	1,739,567	3,792,719	45.87%	1,570,723	3,464,713	45.33%
FIRE	65,341	134,985	48.41%	70,940	133,061	53.31%
CODE ENFORCEMENT	155,264	291,493	53.26%	152,022	287,805	52.82%
ZONING	0	10,497	0.00%	0	10,060	0.00%
PARK & RECREATION	105,310	257,914	40.83%	101,635	264,884	38.37%
TOTAL SALARY EXPENSES	3,212,734	6,727,686	47.75%	2,999,978	6,102,019	49.16%
OVERTIME						
POLICE	17,633	80,346	21.95%	19,314	75,600	25.55%
SEWER	9,058	41,836	21.65%	15,111	35,866	42.13%
PW SNOW REMOVAL	19,916	26,711	74.56%	20,324	26,711	76.09%
PW ROAD MAINTENANCE	458	6,500	7.05%	4,123	6,500	63.43%
TOTAL OVERTIME EXPENSES	47,066	155,393	30.29%	58,872	144,677	40.69%
HEALTH INSURANCE						
SUPERVISORS	38,035	68,658	55.40%	37,056	63,888	58.00%
ADMINISTRATION	31,767	52,834	60.13%	31,924	54,574	58.50%
FINANCE	28,694	45,305	63.33%	25,391	43,505	58.36%
INFORMATION TECHNOLOGY	13,470	24,108	55.87%	12,565	22,703	55.35%
ENGINEERING	40,563	64,926	62.48%	41,356	46,143	89.63%
POLICE	398,030	726,918	54.76%	364,124	666,935	54.60%
FIRE	15,946	31,617	50.43%	16,600	30,161	55.04%
CODE ENFORCEMENT	42,386	72,154	58.74%	41,427	68,742	60.26%
ZONING	1,290	2,401	53.71%	983	2,380	41.28%
SEWER	101,871	259,696	39.23%	110,008	272,680	40.34%
PUBLIC WORKS ADMINISTRATION	205,357	352,204	58.31%	183,165	319,167	57.39%
RECREATION ADMINISTRATION	28,989	51,672	56.10%	29,543	48,954	60.35%
TOTAL HEALTH INSURANCE EXPENSES	946,397	1,752,493	54.00%	894,142	1,639,832	54.53%

Whitpain Township
Treasurer's Report

PENSIONS						
NON-UNIFORM	208,085	416,158	50.00%	181,967	363,932	50.00%
DEFINED CONTRIBUTION	24,049	54,279	44.31%	20,748	31,677	65.50%
POLICE	264,638	529,276	50.00%	205,252	410,503	50.00%
SEWER	69,353	138,695	50.00%	60,657	121,311	50.00%
TOTAL PENSION EXPENSES	566,126	1,138,408	49.73%	468,624	927,423	50.53%
EXPENSES						
SUPERVISORS	5,572	12,328	45.20%	5,346	10,578	50.54%
ADMINISTRATION	132,786	331,464	40.06%	120,184	307,915	39.03%
FINANCE	51,725	100,742	51.34%	48,144	77,681	61.98%
TAX COLLECTION	50,528	96,918	52.13%	46,681	96,693	48.28%
COMPUTER & INFO, SERVICES	21,515	49,503	43.46%	21,754	48,718	44.65%
PLANNING & ENGINEERING	41,689	88,250	47.24%	31,723	82,379	38.51%
BUILDING MAINTENANCE	102,695	210,367	48.82%	132,032	209,867	62.91%
POLICE EXPENSES	227,395	759,606	29.94%	269,791	739,784	36.47%
FIRE	23,170	47,094	49.20%	16,767	45,205	37.09%
CODE ENFORCEMENT	72,808	112,459	64.74%	46,617	96,098	48.51%
ZONING	13,406	73,301	18.29%	21,820	65,554	33.29%
PUBLIC WORKS ADMINISTRATION	97,297	210,891	46.14%	93,204	185,413	50.27%
PUBLIC WORKS STREET CLEANING	1,729	4,000	43.22%	3,182	4,000	79.56%
PUBLIC WORKS SNOW REMOVAL	3,152	17,068	18.47%	10,702	4,500	237.82%
PUBLIC WORKS TRAFIC SIGNALS	32,747	82,000	39.94%	29,602	81,000	36.55%
PUBLIC WORKS STREET LIGHTING & MARKING	10,613	21,500	49.36%	8,456	21,500	39.33%
PUBLIC WORKS SIDEWALKS & CURBS	14,265	37,000	38.55%	10,365	37,000	28.01%
PUBLIC WORKS STORM SEWER MAINTENANCE	33,424	15,000	222.83%	10,280	9,600	107.08%
PUBLIC WORKS EQUIPMENT MAINTENANCE	103,087	224,473	45.92%	136,395	218,079	62.54%
PUBLIC WORKS ROAD MAINTENANCE	14,763	516,108	2.86%	29,364	500,001	5.87%
RECREATION AND ADMINISTRATION	31,964	92,839	34.43%	55,505	89,225	62.21%
RECREATION AND PROGRAMS	51,564	260,249	19.81%	42,448	251,301	16.89%
PUBLIC WORKS PARK MAINTENANCE	86,782	195,800	44.32%	65,754	156,100	42.12%
SEWER FUND						
REVENUES						
SEWER RENT - CURRENT	1,586,738	3,300,000	48.08%	1,607,848	3,450,000	46.60%
SEWER RENT - PEN & INT	12,601	30,000	42.00%	15,886	30,000	52.95%
TOTAL SEWER CHARGES	1,599,339	3,330,000	48.03%	1,623,734	3,480,000	46.66%
TRANSFERS IN	0	0	0.00%	0	0	0.00%
EXPENSES						
TRANSFERS OUT	0	625,000	0.00%	0	250,000	0.00%
DEBT SERVICE FUND						
EXPENSES						
DEBT PRINCIPAL	0	895,000	0.00%	0	861,000	0.00%
DEBT PRINCIPAL CAPITAL PROJECTS	0	255,000	0.00%	0	80,000	0.00%
DEBT INTEREST	149,806	292,503	51.22%	167,296	327,722	51.05%
DEBT INTEREST CAPITAL PROJECTS	42,473	86,545	49.08%	43,273	86,545	50.00%
TOTAL DEBT SERVICE EXPENSES	192,279	1,529,048	12.58%	210,569	1,355,267	15.54%

JUNE 30, 2015

ACCOUNT	PURCHASE DATE	DUE DATE	PRINCIPAL	INVESTED WITH	INTEREST RATE	TOTAL
GENERAL FUND	VARIOUS	OPEN	914,569	PLGIT	0.01	914,568.95
	VARIOUS	OPEN	6,927	PLGIT PLUS	0.02	6,926.79
	VARIOUS	OPEN	19,151	PLGIT PR	0.01	19,151.18
	VARIOUS	OPEN	3	PLGIT PR PLUS	0.02	3.34
	VARIOUS	OPEN	5,718,737	TD GENERAL FUND	0.10	5,718,737.11
	VARIOUS	OPEN	88,848	TD-E PAYMENTS	0.10	88,848.16
	VARIOUS	OPEN	5,243	TD-PR	0.10	5,243.03
	VARIOUS	OPEN	1,864	PLGIT PROCUREMENT	0.01	1,864.23
	VARIOUS	OPEN	1,773	DRUG ENFORCEMENT	0.10	1,772.81
	VARIOUS	OPEN	572,415	OPERATING RESERVE	0.10	572,414.66
	VARIOUS	OPEN	572,415	POLICE SPECIAL EQUIPMENT	0.10	1,290.05
FIRE CAPITAL FUND	VARIOUS	OPEN	5,285	PLGIT - ARBITRAGE	0.01	5,284.67
DEBT SERVICE	VARIOUS	OPEN	1,492,571	TD BANK	0.10	1,492,571.27
FIRE PROTECTION TAX	VARIOUS	OPEN	948,003	TD BANK	0.10	948,002.89
FIRE CAPITAL FUND	VARIOUS	OPEN	655,850	TD BANK	0.10	655,850.29
FIRE HYDRANT	VARIOUS	OPEN	204,738	TD BANK	0.10	204,737.73
CAPITAL RESERVE	VARIOUS	OPEN	7,446,878	TD BANK	0.10	7,446,877.95
CAPITAL RES - SIDEWALK GRANT	VARIOUS	OPEN	189,936	TD BANK	0.10	189,936.05
MANOR HOUSE	VARIOUS	OPEN	102,905	TD BANK	0.10	102,905.06
OPEN SPACE ACQUISITION	VARIOUS	OPEN	868,612	TD BANK	0.10	868,612.09
OPEN SPACE RESERVE	VARIOUS	OPEN	308,256	TD BANK	0.10	308,256.12
HIGHWAY AID FUND	VARIOUS	OPEN	433,613	TD BANK	0.10	433,613.29
POLICE MED INS RETIREE	VARIOUS	OPEN	385,386	TD BANK	0.10	385,386.11
NON UNIFORM MED INS RETIREE	VARIOUS	OPEN	11,761	TD BANK	0.10	11,760.60
ESCROW	VARIOUS	OPEN	1,631,057	TD BANK	0.10	1,631,057.21
RESERVE FOR OUTFALL STORM WT	VARIOUS	OPEN	36,387	TD BANK	0.10	36,387.33
FEE-IN-LIEU OF STORMWATER MNT	VARIOUS	OPEN	31,203	TD BANK	0.10	31,203.21
TRAFFIC IMPROVEMENTS	VARIOUS	OPEN	569,341	TD BANK	0.10	569,341.40
SEWER FUND	VARIOUS	OPEN	281,374	PLGIT PLUS	0.02	281,374.28
	VARIOUS	OPEN	1,086,214	TD BANK	0.10	1,086,213.88
SEWER CAPITAL	VARIOUS	OPEN	473,865	TD BANK	0.10	473,865.12

June 30, 2014		***PLGIT***	0.01
General Fund TD Bank	$6,848,710.84	***PLGIT PLUS***	0.02
General Fund PLGIT	$1,059,438.80	***TD BANK***	0.10
Sewer TD Bank	$951,998.98		
Sewer PLGIT	$281,312.16		
Capital Reserve TD Bank	$5,317,061.60		