

WORK SESSION

February 2, 2016

A work session of the Whitpain Township Board of Supervisors was held on Tuesday, February 2, 2016 at the Whitpain Township Building, 960 Wentz Road, Blue Bell, PA at 7:30 p.m. for the purpose of reviewing the agenda of the February 2, 2016 Supervisors' meeting. Chairman Adam D. Zucker was present with Supervisors Melissa M. Weber, Anthony F. Greco, Frederick R. Conner and Kenneth F. Wollman. Also present were Township Solicitor James J. Garrity, Esq., Township Manager Roman M. Pronczak, Township Engineer James E. Blanch, P.E., Assistant Township Manager David J. Mrochko, Director of Public Works Ronald J. Cione, Police Chief Kenneth Lawson, Parks and Recreation Director Kurt W. Baker, Director of Code Enforcement Michael McAndrew, Director of Finance Christine M. Bauman, and Fire Marshal David M. Camarda. Two members of the public were also present.

The Supervisors reviewed the agenda discussing approval of the December 2015 and January 2016 Voucher Lists, the minutes of the January 19th Board of Supervisors' meeting, authorization to advertise Ordinance No. 4-242, approval of Resolutions No. 1110 and 1111, Change Order No. 8 for the North Wales Road/Skipack Pike Project, the Eight Amendment to the License Agreement with Weddings by the Pond, a public hearing for the transfer of a liquor license, authorization to piggyback various agencies for the purchase of goods and services, authorization to dispose of public property by public auction, the extension of the 2015 Road Resurfacing Program, advertisement of the 2016 Bagged Leaf Collection and the 2016 Leaf Waste Collection, and a consideration of the February Zoning Hearing Board cases.

After reviewing the agenda, Mr. Zucker indicated that a discussion on committee assignments would be delayed until the next work session meeting.

Mr. Pronczak continued the meeting by announcing that Police Sergeant Joe Fenerty will host an active shooter seminar for employees and supervisors in February. To accommodate the maximum number of participants, attendees have the option to observe one of three sessions on February 16, 17, and 18. Due to public demand for similar training sessions, the Police Department plans to offer similar sessions to various community groups and facilities in the future.

The next topic discussed was a review of upcoming meetings and events, including:

- Senator Leach – Town Hall Meeting – February 4 at 6:00 p.m. in Meeting Room A
- MCATO – Luncheon Meeting – February 26 at 11:30 a.m.
- WRA Opening Day / Parade on the morning of April 9
- Harvest Festival – September 24 – Montgomery County Community College

The final topic discussed at the work session was the Police Department's proposed Facebook page. Officer Franco gave a brief presentation of the proposed Facebook page at a staff level late last year. Mr. Conner commented that Officer Franco should share a similar presentation with the Board of Supervisors at a public meeting before the Facebook page becomes active.

At 7:54 p.m., the Supervisors adjourned the work session and met in executive session to discuss litigation matters. At 8:05 p.m., the Supervisors adjourned the executive session and left to attend the public meeting. When the public meeting ended, Supervisors met in executive session once again beginning at 8:55 p.m. to discuss legal and personnel matters.



David J. Mrochko

Whitpain Township Assistant Manager

#03-2016
February 2, 2016

The regular meeting of the Whitpain Township Board of Supervisors was held Tuesday, February 2, 2016 at the Whitpain Township Building, 960 Wentz Road, Blue Bell, PA. Chairman Adam D. Zucker, along with Supervisors Melissa Murphy Weber, Anthony F. Greco, Frederick R. Conner, Jr., and Kenneth F. Wollman were present. Township Manager Roman M. Pronczak, P.E., Assistant Township Manager, David J. Mrochko, Solicitor James J. Garrity, Esq., Police Chief Kenneth Lawson, Township Engineer James E. Blanch, P.E., Finance Director Christine M. Bauman, Code Enforcement Officer Michael E. McAndrew, Public Works Director Ronald J. Cione, Fire Marshal David M. Camarda, Parks and Recreation Director Kurt W. Baker, a Court Reporter and Recording Secretary Virginia Papale were also present. There were approximately 12 members of the public at the meeting.

Following the Pledge of Allegiance the meeting was called to order at 8 p.m. by Chairman Zucker, who welcomed everyone.

Mission Moments focused on Partnerships this evening. A brief presentation was made by John Golden, Director of Communications of the Valley Forge Tourism and Convention Board. The presentation highlighted the membership-based organization comprised of hospitality and business members. They market Montgomery County as a tourism and convention center, and list public events on their event calendar. Chairman Zucker said it was great that they market the entire County.

A motion was made by Mrs. Weber, duly seconded by Mr. Greco to approve the final December 2015 Voucher List totaling \$1,131,875.94, check sequence #56759 through #57127 and check sequence #57171 through #57179. Chairman Zucker called for any discussion. There was none and the motion passed.

A motion was made by Mr. Greco, duly seconded by Mr. Wollman to approve the January 2016 Voucher List totaling \$562,563.64, check sequence #57128 through #57285. Chairman Zucker called for any discussion. There was none and the motion passed.

A motion was made by Mr. Greco, duly seconded by Mr. Conner to approve the minutes of the Board of Supervisors' meeting of January 19, 2016. Chairman Zucker called for any discussion. There was none and the motion carried.

A motion was made by Mr. Greco, duly seconded by Mr. Wollman to authorize the Township Manager to advertise Ordinance No. 4-242, "Floodplain Conservation District Ordinance and Miscellaneous Amendments to Building Code and Subdivision and Land Development Ordinance Related Thereto." Chairman Zucker called for any discussion. Mr. Conner asked when the Ordinance is scheduled to be enacted. Mr. Blanch said the hearing will be held at the February 16th Board of Supervisors' meeting. There were no additional comments and the motion carried.

A motion was made by Mrs. Weber, duly seconded by Mr. Wollman to adopt Resolution No. 1110 to approve a Preliminary/Final Subdivision plan titled "Snowden Subdivision", Sheets 1 of 20 through 20 of 20, prepared by Richard C. Mast Associates, P.C., plans last revised on December 3, 2015 in accordance with Section 509(b) of the PA Municipalities Planning Code conditioned upon execution of an Improvement Construction Agreement, posting of financial security, receipt of all necessary permits from the PA Department of Environmental Protection, and resolution of items in the review letters from the Township Engineer dated December 16, 2014, February 9, 2015, September 24, 2015 and January 22, 2016. Chairman Zucker called for any discussion. There was none and the motion carried.

A motion was made by Mrs. Weber, duly seconded by Mr. Greco to approve Change Order #8 for the North Wales Road and Skippack Pike Roadway Improvement Project, revising the final project item quantities and the final total contract amount from \$470,605.20 to \$474,872.88. Chairman Zucker called for any discussion. There was none and the motion passed.

A motion was made by Mr. Conner, duly seconded by Mr. Greco to approve the Eighth Amendment to the License Agreement between Whitpain Township and Weddings by the Pond, LTD. The amendment pertains to the establishment of off-season rental rates for wedding events at the Manor House at Prophecy Creek Park. Chairman Zucker called for any discussion. Mr. Conner commented that the Manor House sub-committee reviewed the rate changes that are aimed to make us more competitive during off-nights to bring in more business. The Committee fully supports the Amendment.

As advertised, a public hearing was held to consider the request from Blue Bell Market, LLC for approval to transfer PA Liquor Control Board Restaurant Liquor License No. R18420, currently owned by Sandra Olszewski, 1538 Bethlehem pike, Flourtown, Springfield Township, Montgomery County, PA to Blue Bell Market, LLC at 1301 Skippack Pike, Blue Bell, Whitpain Township, Montgomery County, PA.

A Court Reporter was present to record the hearing, and the full transcript will be made a part of these minutes.

A motion was made by Mr. Greco, duly seconded by Mrs. Weber to pass Resolution No. 1111, accepting the proposed Inter-Municipal Transfer of Liquor License from 1538 Bethlehem Pike, Flourtown, PA to 1301 Skippack Pike, Blue Bell, PA Chairman Zucker called for any discussion. He conveyed to Mr. McCaffrey that many in the community are looking forward to the opening of the store. Mr. Conner added that Mr. McCaffrey could consider partnering with the Township at the Community Festival on September 24th, and Mr. McCaffrey positively responded. There was no further discussion.

A motion was made by Mr. Conner, duly seconded by Mrs. Weber to collectively approve the following:

- a. Piggyback NCPA (National Cooperative Purchasing Alliance) for the purchase of goods and services for the 2016 calendar year;
- b. Piggyback the Montgomery County Consortium of Communities and/or any individual Consortium municipality for the purchase of materials and supplies they bid in 2016. This motion will allow the same communities to piggyback our bids in 2016.
- c. Piggyback the PA General Services Contract Program (COSTARS) for 2016. This will include the purchase of highway materials, vehicles and supplies, as needed.
- d. Piggyback the H-GAC (Houston-Galveston Area Council) for cooperative purchases for 2016.

Chairman Zucker called for any discussion. There was none and the motion carried.

A motion was made by Mr. Greco, duly seconded by Mr. Wollman to authorize disposal of Township personal property by public auction for the calendar year 2016, utilizing JJ Kane Auctioneers, Municibid, or Pennbid (the on-line auction service of the Commonwealth of Pennsylvania). This motion will also allow the Montgomery County Consortium of Communities and/or any individual Consortium municipality to piggyback our signed contract with either service. Chairman Zucker called for any discussion. There was none and the motion passed.

A motion was made by Mr. Greco, duly seconded by Mr. Conner to authorize Whitpain Township to extend the 2015 Road Resurfacing Program, including Novachip, Ralumac, Crack Sealing and Polypatch for one year, per the contract terms. Chairman Zucker called for any discussion. There was none and the motion passed.

A motion was made by Mr. Conner, duly seconded by Mrs. Weber to authorize the Township Manager to advertise for the 2016 Bagged Leaf Collection and the 2016 Leaf Waste Collection. Chairman Zucker called for any discussion. There was none and the motion carried.

A motion was made by Mr. Greco, duly seconded by Mr. Wollman to sell the following surplus equipment through Municibid: a 2003 Ford F-450 with 21,795 miles. Chairman Zucker called for any discussion. There was none and the motion carried.

The Board took no action on the following Zoning Hearing Board cases scheduled to be heard February 18, 2016:

No. 2066-16 Jeffrey and Mary Kathleen Lee
No. 2067-16 R & B Held, LLC
No. 2068-16 The Meitner Family Partnership, LP
No. 2069-16 William V. Baldassano

Mr. Conner commented that the Board will wait to hear the Planning Commission's recommendations on these applications, and they will have the opportunity to review them again before the cases go before the Zoning Hearing Board.

Chairman Zucker turned the meeting over the Vice-Chairman Weber for public comment. Vice-Chairman Weber asked if anyone had public comment.

Mr. Herb Raines, 675 Cathcart Road commented that the construction vehicles which are part of the work being done at Montgomery County Community College be required to clean the mud from the trucks. They are leaving a trail of dirt along Cathcart Road. Mr. Pronczak responded that the Township will follow-up and monitor the site work closely. Mr. Conner asked how far along they are in the earth-moving portion of the project. Mr. Blanch responded that there is a lot of steel, although not much site work has been done, due to the weather.

Mr. Leigh Narducci was in attendance on behalf of Zoning Hearing Board case #2067-16. He said he will return after the Planning Commission meeting next week.

There were no additional comments from the public.

Vice-Chairman Weber announced that the Board met in executive session prior to the public meeting and will return to executive session after the public meeting to discuss legal matters.

She announced that Sgt. Fenerty, with the guidance of Chief Lawson, will conduct a training session for all Township employees regarding active shooters in the workplace. There have been inquiries from the business community regarding the subject; one session was held at the Community College. Mr. Wollman asked Chief Lawson if there is any type of training for the residents. Chief Lawson responded that it is something to consider, as well as a similar training for assisted living communities. Mr. Pronczak added that other public service informational sessions could be incorporated, as well.

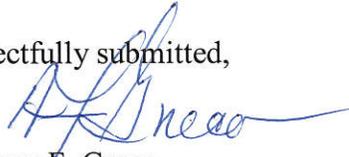
Additionally, Vice-Chairman Weber noted that Senator Leach will hold a Town Hall meeting on Thursday, February 4th at 6 p.m. in Meeting Room A of the Township Building. Further upcoming events include WRA Opening Day, April 9th, and the Annual Community Festival, September 24th. She asked if anyone else had public comment.

Mr. Pronczak thanked the Public Works Department for their hard work during the storm. It was a tough one. They worked from Friday night into Monday night and we are proud of what they accomplished. Vice-Chairman Weber concurred. They are a wonderful face of the Township. We received many compliments.

Mr. Cione responded that in his 33-year tenure, this storm produced the most cooperative group of residents who heeded the warnings to stay off emergency roads, even pulling off of residential roads to assist the clearing process. The men did a great job, and the cooperation of the residents helped the entire operation. Mr. Conner commended the entire Township staff for a job well done. Chairman Zucker added that he had the opportunity to ride with a driver on Saturday, and communications among all involved played a major part in the procedure. We are the envy of many other townships.

There were no further comments, and Vice-Chairman Weber moved to adjourn the meeting at 8:50 p.m.

Respectfully submitted,



Anthony F. Greco
Secretary

/v