

## WORK SESSION

November 1, 2016

A work session of the Whitpain Township Board of Supervisors was held on Tuesday, November 1, 2016 at the Whitpain Township Building, 960 Wentz Road, Blue Bell, PA at 7:00 p.m. for the purpose of reviewing the agenda of the November 1, 2016 Supervisors' meeting. Chairman Adam D. Zucker was present with Supervisors Melissa M. Weber, Anthony F. Greco, Frederick R. Conner and Kenneth F. Wollman. Also present were Township Solicitor Frank R. Bartle, Esq., Township Manager Roman M. Pronczak, Township Engineer James E. Blanch, P.E., Assistant Township Manager David J. Mrochko, Director of Public Works Ronald J. Cione, Police Chief Kenneth Lawson, Director of Finance Christine M. Bauman, Director of Code Enforcement Michael McAndrew, Fire Marshal David M. Camarda, Parks and Recreation Director Kurt W. Baker, Police Officer Seth Homan and Police Officer Rich Houser. One member of the public was also in attendance.

The meeting began with a presentation from Officers Homan and Houser on a proposed new bicycle unit. The officers discussed a number of ways a police bicycle unit would help the community and the police department. The main benefits include: better policing, improved ability to patrol the Township's trail system, improved physical fitness for officers, and improvements to community relations. At the outset of the program, it was suggested that four officers receive training and certification to become part of the bicycle unit. Each squad would have one officer with a bicycle. The bicycle would be attached to the police vehicle and officers would dismount the bicycle from the vehicle to patrol. If this limited program is successful, Chief Lawson suggested it could be open to other officers. Supervisors voiced their approval for the proposed bicycle unit.

When the presentation on the proposed bicycle unit concluded, the Supervisors reviewed the agenda discussing the Mission Moment, approval of the minutes of October 18<sup>th</sup> meeting, and the October 25<sup>th</sup> Budget Work Session, the September Treasurer's Report, authorization to advertise making the 2017 Budget available for public inspection, approval of the Decision and Order for Conditional Use Application CU32-16 (ACTS), authorization to sign two agreements to determine alluvial floodplain boundaries, release of escrow funds, passage of Resolution No. 1146 and No. 1147, waiver requests, approval of an amendment to the Land Development and Financial Security Agreement for the 137 Stenton Avenue subdivision, approval of the Second Amendment to the Land Development and Financial Security Agreement for the Township Line Condos, appointment of the tax collector, approval of Change Order #1 with Eastern Earth Movers and the November Zoning Hearing Board cases.

Mr. Pronczak continued the meeting by reminding the Supervisors of a special presentation at the next Planning Commission meeting on the history of the Liberty Bell Trolley: Whitpain's High Speed Rail. The presentation will take place at the end of the Planning Commission meeting which starts at 7:30 p.m. on November 9.

The meeting continued with Mr. Pronczak reminding Supervisors that regularly scheduled subcommittee meetings of the Board of Supervisors should be scheduled for 2017. Subcommittees that meet regularly include:

- Policy and Operations Committee
- Finance Committee
- Emergency Services Committee

No decision was made on potential 2017 meeting dates, but Supervisors will check their schedules and discuss the topic in the coming weeks.

The meeting concluded with a reminder that the final budget work session of the year has been changed from November 3 at 8:30 a.m. to November 9 at 8:30 a.m.

When the work session meeting adjourned at 7:59 p.m., the Supervisors left for the public meeting. When the public meeting ended, the Supervisors met in executive session to discuss personnel and litigation matters.

  
David J. Mrochko  
Whitpain Township Assistant Manager

#18-2016  
November 1, 2016

The regular meeting of the Whitpain Township Board of Supervisors was held at 8 p.m. Tuesday, November 1, 2016 at the Whitpain Township Building, 960 Wentz Road, Blue Bell, PA. Chairman Adam D. Zucker, along with Supervisors Melissa Murphy Weber, Anthony F. Greco, Frederick R. Conner, Jr., and Kenneth F. Wollman were present. Township Manager Roman M. Pronczak, P.E., Solicitor Frank R. Bartle, Esq., Assistant Township Manager David J. Mrochko, Police Chief Kenneth Lawson, Finance Director Christine M. Bauman, Public Works Director Ronald J. Cione, Code Enforcement Officer Michael E. McAndrew, Township Engineer James E. Blanch, P.E., Parks and Recreation Director Kurt W. Baker, Fire Marshal David M. Camarda, and Recording Secretary Virginia Papale were also present. There were 10 members of the public at the meeting.

Following the Pledge of Allegiance the meeting was called to order by Chairman Zucker. The Chairman announced that the Supervisors held Budget Work Sessions on Tuesday, October 18<sup>th</sup> at 8 p.m. and Tuesday, October 25<sup>th</sup> at 8:30 a.m. The meetings were open to the public. There will be one additional Budget Work Session also open to the public on Wednesday, November 9<sup>th</sup> at 8:30 a.m. in Meeting Room "A" of the Township Building.

Chairman Zucker noted that we begin every meeting with a Mission Moment, when we talk about things the Township does right, or address items on which we can improve. This evening's presentation is from the Police Department. Chairman Zucker asked Chief Lawson to introduce the Mission Moment.

Chief Lawson said that Chairman Zucker brought this program to the Police Department's attention after seeing it in another municipality. He then introduced Lt. Armstrong who began the Lock for Life presentation. The program enables emergency responders to gain access to a residential property a bit faster during a medical emergency. When emergency responders arrive to a residence and the door is locked, it presents a delay in emergency care when they have to wait to gain access. The Lock for Life Program allows access in an emergency. The device is similar to the lock boxes used by realtors today. The access code will be available only to emergency personnel, and only during an emergency. The property owner and the police will not know the access code. When the box is set in place, a code will be assigned and it will be put into the 9-1-1 CAD system. It will only be used when entrance to a property is unattainable. When the box is accessed, the Police Department will follow-up with changing the code for future use and submit it to be updated in the 9-1-1 system. Preliminary qualifiers include those who are 55-years of age or older, who live alone or are left alone occasionally, or who have an incapacitating medical condition. If you feel you can benefit from the program, you should apply - each case will be reviewed; nearly all will be approved. It helps the Police Department to be able to help the residents. Chairman Zucker said this is a great program that will protect the health and safety of the residents in accordance with our Mission.

A motion was made by Mr. Greco, duly seconded by Mr. Wollman to approve the minutes of the Board of Supervisors' meeting of October 18, 2016, which includes the first Budget Work Session, and the minutes of the October 25<sup>th</sup> Budget Work Session. Chairman Zucker called for any discussion. There was none and the motion passed.

A motion was made by Mrs. Weber, duly seconded by Mr. Greco to approve the September 2016 Treasurer's Report. Chairman Zucker called for any discussion. There was none and the motion passed.

A motion was made by Mr. Greco, duly seconded by Mr. Conner to authorize advertising and make the 2017 Annual Budget, including all funds proposed, available for public inspection Friday, November 11, 2016. Chairman Zucker called for any discussion. Mr. Conner noted there is no tax increase in the proposed final budget. Mrs. Weber added that the two presentations to-date are on the website, and tonight's authorization is for the budget in its entirety, the formal package. There were no additional comments and the motion passed.

A motion was made by Mrs. Weber, duly seconded by Mr. Greco to approve the Decision and Order of Conditional Use Application #CU32-16 with ACTS Retirement-Life Community, Inc. Chairman Zucker called for any discussion. There was none and the motion carried.

A motion was made by Mr. Greco, duly seconded by Mr. Wollman to authorize the Chairman and Secretary to sign an Agreement for Determining Alluvial Floodplain Boundaries between Whitpain Township and John and Julie Burke at 755 Lantern Lane, Blue Bell, PA. Chairman Zucker called for any discussion. There was none and the motion carried.

A motion was made by Mrs. Weber, duly seconded by Mr. Wollman to authorize the Chairman and Secretary to sign an Agreement for Determining Alluvial Floodplain Boundaries between Whitpain Township and Karya Properties, LLC at 450 and 490 Penllyn-Blue Bell Pike, Blue Bell, PA. Chairman Zucker called for any discussion. There was none and the motion passed.

A motion was made by Mr. Conner, duly seconded by Mrs. Weber to authorize the final release of all remaining funds from the escrow fund for the Malvern School Waiver from Land Development application located at 475 Norristown Road. Chairman Zucker called for any discussion. Mr. Conner said he had the pleasure of attending the Grand Opening of the Malvern School along with Mrs. Weber. The new facility fills the need in our area for good quality child care and preschool programs, and there is already a waiting list for admission. There were no additional comments and the motion passed.

A motion was made by Mr. Greco, duly seconded by Mr. Wollman to adopt Resolution No. 1146 to approve the Amended Preliminary/Final Land Development plan titled "Breen Property Land Development", Sheets 1 of 17 through 17 of 17, prepared by Richard C. Mast Associates, PC, plans last revised on September 22, 2016 in accordance

with Section 509(b) of the PA Municipalities Planning Code conditioned upon execution of an Improvement Construction Agreement, posting of financial security, receipt of all necessary permits from the PA Department of Environmental Protection, and resolution of items in the review letters from the Township Engineer dated September 24, 2015 and February 2, 2016. Chairman Zucker called for any discussion. There was none and the motion carried.

A motion was made by Mrs. Weber, duly seconded by Mr. Greco to grant waivers from the requirement of preparing a land development plan to:

- a. LMT Real Estate, LLC for the installation of a patio, deck and parking lot improvements at Panache Woodfire Grill located at 602 Skippack Pike. This waiver is conditioned upon the review and approval of the site plan by the Township Engineer.
- b. Whitpain Farm Homeowners Association for the installation of four (4) paved parking stalls at 1 Farmstead Lane. This waiver is conditioned upon the review and approval of the site plan by the Township Engineer.
- c. Outfront Media for a waiver for construction of a monopole 10x30 ft. off-premises sign at 1625 Union Meeting Road in accordance with Conditional Use #29-15 Decision and Order previously granted. This waiver is conditioned upon the review and approval of the site plan by the Township Manager, and the payment of all applicable fees.

Chairman Zucker called for any discussion. There was none and the motion passed.

A confirming motion was made by Mrs. Weber, duly seconded by Mr. Greco to approve the Amendment to Land Development and Financial Security Agreement for the 137 Stenton Avenue (Oak Lane Estates) subdivision. The agreement is between Whitpain Township and 137 Stenton Avenue, LP. Chairman Zucker called for any discussion. There was none and the motion carried.

A confirming motion was made by Mr. Greco, duly seconded by Mr. Wollman to approve the Second Amendment to Land Development and Financial Security Agreement for the Township Line Condos land development. This agreement is between Whitpain Township and R&B Held, LLC. Chairman Zucker called for any discussion. There was none and the motion carried.

A motion was made by Mr. Greco, duly seconded by Mr. Wollman to adopt Resolution No. 1147 authorizing Whitpain Township to execute and submit the Green Light-Go grant agreement to the PA Department of Transportation for upgrades and improvements to the traffic signals located at Morris Road and School Road, Morris Road and Tournament Drive, Skippack Pike and Union Meeting Road, Skippack Pike and Walton Road and Butler Pike and Norristown Road. Chairman Zucker called for any discussion. Mr. Blanch explained the Green Light-Go grant through PennDOT provides funding for upgrades to

traffic signals. This year the program was expanded and we received the award for five locations. We will be applying for more in the future. Mr. Pronczak added that the bulbs are being replaced with LED bulbs, which are more efficient and last longer. There was no further discussion and the motion carried.

A motion was made by Mr. Greco, duly seconded by Mr. Conner to appoint Robert T. McDugall to the position of Tax Collector to fulfill the vacancy left by the passing of Patty Nelson. The term expires December 31, 2017. Chairman Zucker called for any discussion. Mr. Conner summarized the recruiting efforts that led to Mr. McDugall's appointment. The Pennsylvania Code for Second Class Townships mandates that an appointment be made within 30 days. The requirement includes residency for at least one year. In addition, Mr. McDugall's professional career was consistent with the responsibilities and duties of the tax collector's office. Mr. McDugall possesses the customer service and community service mentality that is consistent with that of the previous collector. A diligent search was made through our auditors, earned-income tax collector, accounting firms and consulting firms. Mr. McDugall is the optimum candidate. He was an auditor and agent-in-charge with the Philadelphia office of the IRS, he and his wife are 30-year residents of Whitpain, their children attended Wissahickon Schools, he is a Past President of WRA and we are fortunate that he is willing to serve. Mr. Conner enthusiastically endorses and looks forward to working with Bob McDugall as the interim tax collector. Mrs. Weber added that the Finance Committee was tasked with the search and they are pleased to be able to make the appointment within the 30-day period. She joins in the endorsement. There were no further comments and the motion carried. Mr. Wollman complimented the Finance Committee for its quick turnaround, good results and a job well done. Chairman Zucker added that he has no doubt that Mr. McDugall will be able to step right in with his impeccable background.

A motion was made by Mr. Conner, duly seconded by Mrs. Weber to approve Change Order #1 between Whitpain Township and Eastern Earth Movers for additional work necessary to complete the Core Phase I Trail Project in the amount of \$32,718. This work includes additional trail paving, safety railing and fencing along the trail route. Chairman Zucker called for any discussion. There was none by the Board. A resident asked about the location of the Core Phase I Trail. Mr. Pronczak gave detailed boundaries. Mrs. Weber then explained its setting near the intersection of Cathcart and Township Line Roads. Mr. Wollman added that an interactive map is on our website. Mr. Pronczak said that the website will soon be updated to include this section of the trail. Mr. Wollman further noted that our trail system is a hidden treasure. Mr. Conner said that the trail system plan has been ten years in the works. There was no additional discussion and the motion carried.

The Board took no action on the following Zoning Hearing Board cases scheduled for November 17, 2016:

#2086-16	Kyle Boyd (continued from October)
#2090-16	Einstein Healthcare Network (continued from October)
#2093-16	Jennifer and Shawn Connaghan
#2094-16	Karya Properties, LLC

The Planning Commission will review these cases at its November 9<sup>th</sup> meeting.

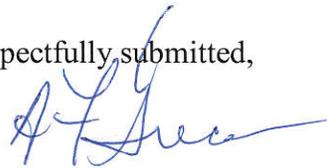
Chairman Zucker turned the meeting over to Vice-Chairman Weber who asked if any member of the audience had public comment. Dana from Senator Leach's office offered that the current session has ended and all is quiet. Two programs with which the office can assist residents are the new SEPTA senior passes and a health care enrollment event. Applications for the SEPTA passes can be made at Senator Leach's office, 601 S. Henderson Road, Suite 208, King of Prussia, and the health care enrollment event will be held at Montgomery County Community College on November 14<sup>th</sup>. Appointments are encouraged. There was no further public comment.

Vice-Chairman Weber noted that the Board met in executive session prior to the public meeting to discuss potential litigation. The Board will retire to executive session to resume that discussion and to discuss an issue regarding collective bargaining. She added that the History of the Liberty Bell Trolley will be presented to the Planning Commission at its meeting November 9<sup>th</sup> at 7:30 p.m.

Mr. Conner complimented the Parks and Recreation staff for the excellent event at Prophecy Creek Park – the annual hayrides. This year was the largest turnout ever. Everything ran smoothly. Mrs. Weber concurred and added that a bride and groom left their reception at the Manor House and took the tractor over to have photos taken near the bonfire.

Vice-Chairman Weber asked if any Board member had further comments. There were no additional comments and Vice-Chairman Weber moved to adjourn the meeting at 8:38 p.m.

Respectfully submitted,



Anthony F. Greco  
Secretary