

WORK SESSION

October 6, 2015

A work session of the Whitpain Township Board of Supervisors was held on Tuesday, October 6, 2015 at the Whitpain Township Building, 960 Wentz Road, Blue Bell, PA at 7:30 p.m. for the purpose of reviewing the agenda of the October 6, 2015 Supervisors' meeting. Chairman Frederick R. Conner was present with Supervisors Adam D. Zucker, Anthony F. Greco, Melissa M. Weber, and Kenneth F. Wollman. Also present were Township Solicitor James J. Garrity, Esq., Township Manager Roman M. Pronczak, Township Engineer James E. Blanch, P.E., Assistant Township Manager David J. Mrochko, Director of Public Works Ronald J. Cione, Police Chief Kenneth Lawson, Fire Marshal David M. Camarda, Code Enforcement Officer Michael McAndrew, Parks and Recreation Director Kurt W. Baker, and Director of Finance Christine M. Bauman. One member of the public was also present.

The Supervisors reviewed the agenda discussing tonight's Mission Moment, approval of the minutes of September 15, 2015, the September Voucher List and the August Treasurer's Report, the public hearing on Ordinance No. 341 (no parking), approval to advertise the Budget Work Sessions, acknowledgement of receipt of the 2016 MMO for the pension plans, authorization to release funds to the Centre Square Fire Company Fire Relief Association, Resolution Nos. 1096, 1097, 1098 and 1099, the Memorandum of Understanding with Ambler Borough, approval of change orders for the North Wales Road and Skippack Pike roadway improvement project, rejection of bids for the Village Circle Detention Basin and authorization to re-advertise same, the stormwater facilities agreement for 470 Morris Road, escrow releases for several projects, advertisement for bids to upgrade the Mermaid and Township Line pump stations, authorization to advertise Ordinance No. 342 and the October Zoning Hearing Board cases.

After reviewing the agenda, Mr. Pronczak discussed a listing of historical resources on the Township's website. This feature allows website visitors to search for properties with historic value throughout the Township.

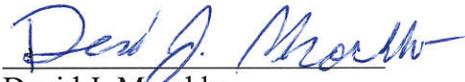
The next topic discussed was a listing of upcoming events, which included:

- 10/7/2015 – West Ambler Community Meeting – Daniel Dowling Post 7:00 p.m.
- 10/10/2015 – Drive-In Movie, Montgomery County Community College – Dusk
- 10/18/2015 – Trails & Tails 5K
- 10/23/2015 & 10/24/2015 Hayrides at Prophecy Creek Park

When discussion on the listing of upcoming meetings ended at 7:58 p.m., the work session was adjourned and the Supervisors left for the public meeting. When the public meeting ended, the work session resumed at 8:40 p.m. Mr. Conner reviewed plans from the Wissahickon Valley Boys and Girls Club to build a new club in West Ambler. The Club has been searching for a site for several years and they have the property at 350 Railroad Avenue under agreement. The proposed new club will be exclusively funded by

charitable donations and will require no Township money to construct. Mr. Conner indicated that he would be presenting this proposal at the West Ambler Community Meeting on October 7.

When discussion on the Boys and Girls Club concluded, the work session ended at 9:00 p.m. and Supervisors began meeting in executive session to discuss legal and personnel matters.



David J. Mrochko

Whitpain Township Assistant Manager

#16-2015
October 6, 2015

The regular meeting of the Whitpain Township Board of Supervisors was held at 8 p.m. Tuesday, October 6, 2015 at 960 Wentz Road, Blue Bell, PA. Chairman Frederick R. Conner, Jr., along with Supervisors Adam D. Zucker, Anthony F. Greco, Melissa Murphy Weber and Kenneth F. Wollman were present. Township Manager Roman M. Pronczak, P.E., Assistant Township Manager, David J. Mrochko, Solicitor James J. Garrity, Esq., Police Chief Kenneth Lawson, Code Enforcement Officer Michael E. McAndrew, Public Works Director Ronald J. Cione, Finance Director Christine M. Bauman, Engineer James E. Blanch, P.E., Fire Marshal David M. Camarda, Parks and Recreation Director Kurt W. Baker and Recording Secretary Virginia Papale were also present. There were 17 people at the meeting.

Following the Pledge of Allegiance, Chairman Conner welcomed everyone to the sixteenth meeting of the year. He announced that the Conditional Use Hearing for Outfront Media, Inc. has been continued to November 17, 2015.

Tonight's Mission Moment focuses on Stewardship. Chairman Conner introduced Sustainability Coordinator and Assistant Township Engineer Greg Klucharich. Mr. Klucharich shared that this is the second year the Township has received a sustainability award from GVFTMA. The award is in line with our Mission, Vision, Values statement of Stewardship. In September, the GVFTMA held its 6th annual sustainability meeting, and the Township was honored with the award because we focus on sustainability practices throughout the year. Whitpain Township was one of seven organizations to win this award. Looking into the future, we would like to focus on a Township-wide sustainability program, and stormwater management with basin retrofits. Chairman Conner thanked Mr. Klucharich for his presentation. He noted that the Greater Valley Forge Transportation Management Association, of which we are members, is an organization in the region which helps mitigate traffic. Transportation is a key element in our comprehensive planning. Greg has done a great job as the inaugural sustainability coordinator, and presented a nice Mission Moment.

A motion was made by Mr. Greco, duly seconded by Mr. Wollman to approve the minutes of the Board of Supervisors' meeting of September 15, 2015. Chairman Conner called for any discussion. There was none and the motion carried.

A motion was made by Mr. Greco, duly seconded by Mrs. Weber to approve the September 2015 Voucher List in the amount of \$1,195,220.21, check sequence #55983 through #56267. Chairman Conner called for any discussion. There was none and the motion carried.

A motion was made by Mr. Zucker, duly seconded by Mr. Wollman to approve the August 2015 Treasurer's Report. Chairman Conner thanked Mrs. Bauman for keeping the report up-to-date and said we are in fine shape heading into the budget season. There were no additional comments and the motion carried.

As advertised, a public hearing was held on Ordinance No. 341. Solicitor Garrity open the hearing. Chairman Conner asked Mr. Pronczak for a review. Mr. Pronczak explained that several months ago, based on the recommendation of the Engineering and Police Departments, we enacted an ordinance to prohibit parking on Norristown Road and Narcissa Road at Copper Beech Drive. Motorists moved their vehicle further up Norristown Road near Huntsman Lane, creating a sight distance problem for those turning on to Norristown Road from Huntsman Lane. Another recommendation was made to expand the prohibition to eliminate the safety hazard. Mr. Garrity asked if the Board had any questions or comments. There were none. He asked if any member of the audience had questions or comments. There were none. Mr. Garrity closed the public hearing.

A motion was made by Mr. Zucker, duly seconded by Mr. Greco to enact Ordinance No. 341. Chairman Conner called for any discussion. There was none and the motion carried unanimously.

Chairman Conner introduced Tim Woodrow, of Woodrow and Associates, who made a presentation on behalf of developer Rob Ayerle regarding the sidewalks for a proposed development at 1218 Walton Road. The subject property was discussed at the July Planning Commission meeting, with a proposal to raze two existing structures and build two new estate homes. The area is remote, with no pedestrian access, and the request is that the Board waive the obligation of sidewalks with the revised plan. Chairman Conner called for any questions from the Board. Mr. Zucker remarked that the agenda items includes a deferral request, and asked if this is changed. Mr. Woodrow responded that they will offer a right-of-way to the Township in anticipation of future development, although there is nothing in the foreseeable future. Chairman Conner answered that promoting walkability is a high priority of the comprehensive plan. There are many walkers, runners and bike riders along Walton Road. The request not only to not defer, but to not be held accountable is not consistent with promoting safe walkability. There is a large problem with stormwater management along Walton Road and the communities that border it. He asked Mr. Woodrow to explain how that will be addressed. Mr. Woodrow said at this point there is no construction planned. When they do have a buyer, they will return before the Board with a detailed stormwater management plan to be reviewed by staff.

Mr. Ayerle stated the lot being subdivided has a 400+ front footage on Walton Road. There are no walks from Skippack Pike to Stenton Avenue, and it is mostly developed. They are pleased to create an easement for a walking trail. At present, there are no sidewalks in the area, and if they would build a gravel trail, it wouldn't connect to anything. They are happy to give the land for an easement, or even contribute money toward other trails in the Township. Chairman Conner countered that 400 ft. of sidewalk in that area would be good for walkers not to have to be on the roadway for that stretch. He agreed there is no plan

presently for trails, although the desire of homeowners is strong in light of the newly created Narcissa Road trail. Chairman Conner said there is a precedent for a Fee-in-Lieu of arrangement with developers regarding sidewalks. An example is the Oak Lane Estates property, where sidewalk installation was deferred for a Fee-in-Lieu of. Mr. Ayerle said he would consider this arrangement, and will work it out with the Engineering Department. Mr. Garrity added that it should be shown on the proposed plan, and the Board would be receptive to a deferral with the arrangements to be worked out. Mr. Blanch said they would have to request the Fee-In-Lieu of as part of the subdivision application. Mr. Ayerle asked if they can get an approval of the deferral, subject to an agreement. Mr. Garrity confirmed that this is the Board's intention, and is recorded in these minutes.

A motion was made by Mr. Zucker, duly seconded by Mr. Greco to advertise the Budget Work Sessions for the 2016 budget as follows:

October 20th at 8 p.m. during the regularly scheduled Board meeting, October 27th, November 5th and November 12th at 8:30 a.m. in Meeting Room "A" of the Township Administration Building.

Chairman Conner explained that the four sessions are the culmination of this year's work and years' long work done by committees, partner organizations and Boards and Commissions to produce this \$20 million budget. He urges the public to attend the meetings. There were no additional comments and the motion carried.

A motion was made by Mr. Greco, duly seconded by Mr. Wollman to acknowledge that the Board of Supervisors has received the 2016 Minimum Municipal Obligation for the Police and Non-Uniformed Pensions Plans, and the Defined Contribution Plan for Whitpain Township as per Act 205 of 1984. Chairman Conner noted that this information is important to the budget. He asked for additional comments. There were none and the motion carried.

A motion was made by Mr. Greco, duly seconded by Mrs. Weber to authorize the release of \$187,255.58 to the Centre Square Fire Company Fire Relief Association which represents one hundred percent (100%) of the 2015 allocation to Whitpain Township from the Pennsylvania Foreign Fire Insurance Premium Tax. Chairman Conner said more will be heard about this during the budget session related to the fire fund. There were no additional comments and the motion carried.

A motion was made by Mr. Zucker, duly seconded by Mr. Wollman to pass Resolution No. 1096 authorizing the 2015 allocation of \$439,133.49 from the General Municipal Pension System State Aid Program be deposited to the various Pension Plans as follows:

\$211,725.36 to the Police Pension Plan
\$227,408.13 to the Non-Uniformed Pension Plan

Chairman Conner informed the attendees that this information will be discussed during budget sessions. He added the plans are healthy and fully funded, despite what happens on Wall Street. There were no additional comments and the motion carried.

A motion was made by Mr. Greco, duly seconded by Mr. Wollman to pass Resolution No. 1097, naming Roman M. Pronczak, P.E. as the Township's Open Records Officer. Chairman Conner called for any discussion. There was none and the motion carried.

A motion was made by Mr. Zucker, duly seconded by Mr. Greco to pass Resolution No. 1098, naming Chief Kenneth Lawson as the Township's Open Records Officer for the Police Department. Chairman Conner called for any discussion. There was none and the motion carried.

A motion was made by Mrs. Weber, duly seconded by Mr. Wollman to pass Resolution No. 1099, updating the officers and employees authorized to sign on accounts with TD Bank. Chairman Conner explained that this and the previous two resolutions were to update existing information. There were no additional comments and the motion carried.

A motion was made by Mr. Greco, duly seconded by Mr. Zucker to sign a Memorandum of Understanding between Ambler Borough and Whippen Township to install a radio station and antenna on the water tower located on Houston Road near Dager Road. Chairman Conner said this is the water tower near the Wissahickon Middle School and will improve radio reception for safety. There were no additional comments and the motion carried.

A motion was made by Mr. Greco, duly seconded by Mr. Wollman to approve Change Orders #1-5 for the North Wales Road and Skippack Pike Roadway Improvements Project, revising the final total contract amount from \$449,024.60 to \$460,978.20. These change orders adjust the contract amount for actual quantities of individual line items installed and includes additional costs associated with the traffic signal system. Chairman Conner called for any discussion. There was none and the motion carried.

A motion was made by Mrs. Weber, duly seconded by Mr. Greco to reject all bids for the Village Circle Detention Basin Retrofit Project and authorize the Township Manager to re-advertise bids for the Village Circle Detention Basin Retrofit Project. Chairman Conner shared that low bids were received, although not all documentation was included, as required. The new bid packet will be out soon, and he expects the contractors will comply. The project should be done in 2016. There were no additional comments and the motion carried.

A motion was made by Mrs. Weber, duly seconded by Mr. Greco to authorize the Chairman and Secretary to sign on behalf of Whippen Township a Declaration of Covenants, Easements and Restrictions Concerning Stormwater Facilities Agreement between Seung Lee, property owner of 470 Morris Road, and Whippen Township. This agreement addresses

operation and maintenance responsibilities for an on-site stormwater management system to be installed at 470 Morris Road. Chairman Conner noted that this is a standard agreement and the Board has approved others like it. There were no additional comments and the motion carried.

A confirming motion was made by Mr. Greco, duly seconded by Mr. Wollman to release:

- a. \$126,403.40 (Release #4) from the escrow fund for Gable Estates Land Development located at 960 Morris Road;
- b. \$60,096.68 (Release #5) from the escrow fund for Oak Lane Estates Subdivision/Land Development located at 137 Stenton Avenue;
- c. \$64,763.60 (Release #4) from the escrow fund for Township Line Condos Land Development located at 579-587 Township Line Road.

Chairman Conner mentioned that all obligations have been fulfilled to grant the releases. There were no additional comments and the motion carried.

A motion was made by Mr. Zucker, duly seconded by Mr. Wollman to authorize the Township Manager to advertise for bids for upgrades to the Mermaid and Township Line pump stations. Chairman Conner noted that these are long-term plans and the necessary upgrades are important for the stations to function. There were no additional comments and the motion carried.

A motion was made by Mr. Greco, duly seconded by Mr. Wollman to authorize the sale of the following surplus equipment through Municibid: One 2007 GMC 2500 HD Duramax Diesel Engine utility body truck, including plow, with 99,654 miles. Chairman Conner called for any discussion. There was none and the motion carried.

A motion was made by Mr. Greco, duly seconded by Mr. Zucker to advertise Ordinance No. 342, an Ordinance authorize the Township Manager to enter into membership agreements with the Cooperative Purchasing Network and the National Joint Powers Alliance on behalf of the Township for the cooperative purchase of goods, services and materials to be used within the Township. Chairman Conner said this will give the Township better buying power. There were no additional comments and the motion carried.

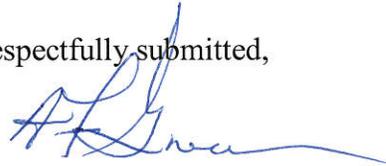
The Board took no action on the following Zoning Hearing Board cases scheduled for October 15th:

#2056-15	James LaPrade
#2057-15	Mark Eberle & Heather Jones
#2058-15	Ristorante Castello, Inc.

The Planning Commission will review these cases at its meeting on October 13, 2015.

Chairman Conner turned the meeting over to Vice-Chairman Zucker who asked for public comment. There was none. He asked if any member of the Board had public comment. There was none. Vice-Chairman Zucker announced that the Board will meet in executive session to discuss personnel and legal matters after this meeting. There were no additional comments and Vice-Chairman Zucker moved to adjourn the meeting at 8:37 p.m.

Respectfully submitted,



Anthony F. Greco
Secretary

/v